



Granting Application Form & Guidelines

The Chrysalis Fund 20 Hwy 12 N, Steinbach, MB R5G 1B7

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Email: thechrysalisfund@gmail.com

The Chrysalis Fund supports charities in the Steinbach area that promote growth and positive change in children and youth and families.

The following types of organizations will be deemed eligible for a grant from The Chrysalis Fund:

- A registered Canadian charity
- Her Majesty in right of Canada and the Province of Manitoba and agents thereof (Federal and Provincial Government and Agencies) e.g. Schools
- Organizations affiliated with a registered Canadian charity

The following types of organizations and activities will be deemed ineligible for a grant from The Chrysalis Fund:

- Non-registered charitable institutions unless supported by a qualified organization described above.
- Organizations that are profit orientated.
- Activities, which are political in nature.
- Organizations not able to demonstrate an involvement with youth and families from the community and surrounding area of Steinbach, Manitoba.
- Individuals
- Annual Fund Drives
- Core operating expenses of Organizations.
- Debt reduction

All applications and required support material to be submitted on or before **June 30th**
Email a copy of the grant to thechrysalisfund@gmail.com **PLUS mail 2 original copies to:**
The Chrysalis Fund
20 Hwy 12 N, Steinbach, MB R5G 1B7

The Chrysalis Fund Application for Grant Funding

Organization Information

Name: _____

Address: _____ Postal Code: _____

Email: _____ Telephone: _____ Fax: _____

Year Established: _____

Primary contact for further information:

Name _____ Telephone _____

(Hereinafter referred to as the "Organization.")

Please state the mission/goals and a brief description of the Organization:

Number of Employees: Full time _____ Part time _____ Volunteers _____

Canada Revenue Agency Charitable Registration Number # _____

Grant Request - Hereinafter referred to as the "Project."

Please provide a description of the Project the Organization is seeking a grant for:

Source(s) of Funding

Please specify all other sources (Government, Foundations, Donations, etc.) of funding for the Project:

Confirmed	___	Pending	___	_____
Confirmed	___	Pending	___	_____
Confirmed	___	Pending	___	_____

The Chrysalis Fund Application for Grant Funding

Grant Application Checklist

Please check off items to ensure that the Organization has included all required documentation to complete the grant application:

- ___ List of Current Board of Directors or Officers.
- ___ Annual Report or Year End Financial Statement
- ___ Detailed budget for proposed project
- ___ Grant Application Form
- ___ Photocopy of a void donation receipt or copy of organization agreement regarding the CCRA Registration Number

Please explain if any of the items are not available:

Authorization

Has the Organization authorized this grant application? ___Yes ___No

If so, when and how did the Organization authorize this grant application?

This grant application must be signed by two of the following verifying the grant application is complete:

- Officers of the Board of Directors
- Chairperson/President
- Treasurer

Print Name: _____

Signature _____

Title: _____

Print Name: _____

Signature _____

Title: _____

The Chrysalis Fund Application for Grant Funding

Project Budget

Project Expenditures	
Items	Cost
Salaries/benefits	\$
Professional fees/honoraria	\$
Capital (specify)	\$
	\$
	\$
Other (specify)	\$
	\$
	\$
	\$
Total Project Expenditures	\$
Amount requested from The Chrysalis Fund?	\$

Print Name: _____

Signature: _____

Grant author

Print Name: _____

Signature: _____

Chairperson/Board representative

DATE: _____

If required, an additional page of information in support of the grant application may be attached.

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